

ATHLETIC DIRECTORS:

Online Rules Clinics will be offered the month of October for varsity **basketball** and **wrestling** head coaches on PlanetHS.com.

Participation is mandatory for head coaches who did not attend the summer clinic. Timed pop-ups will appear throughout the presentation, requiring you to confirm your participation within a two-minute window. If you miss these alerts, you will be directed back to the beginning of the video.

At the conclusion of the clinic, you must click “I’ve Completed this Video” within two minutes to be marked as complete. A certificate will appear upon clicking the complete button **IF** you have pop-ups enabled on your browser.

READY TO GET STARTED?

1 STEP ONE: CREATE YOUR COACH AN ACCOUNT! As the athletic director, visit the School Dashboard >> User Management >> View Members to create head coach accounts **AND** add the required permissions to complete the clinic. Remember, many coaches already have accounts from either last year’s clinics or from other PlanetHS.com features.

- A. Click Create Account at bottom of screen then enter coach’s name/e-mail.
- B. Click **green +** to add “head coach” permission. Type & select either men’s basketball, women’s basketball or wrestling.
- C. Head coaches will log into PlanetHS.com using e-mail address and temporary password: planeths. Please click “Keep me Logged In” when signing in.

2 STEP TWO: LOCATE THE RULES CLINIC! Head coaches will only be able to access the rules clinic once the athletic director has given them the proper “head coach” permission for their sport. Then, follow these four steps:

- 1. Hover over **ATHLETICS** tab and select **TEAMS**.
- 2. In the Teams list, click either **Boys Basketball**, **Girls Basketball** or **Wrestling**.
- 3. On your sport’s page, scroll down the left column to click **Training Videos**.
- 4. Click the video link to begin presentation.

3 STEP THREE: COMPLETE THE CLINIC! Watch the presentation in its entirety, confirm active participation when prompted and finally click “I Completed this Video” at the very end!

Remember, a certificate will appear afterwards if pop-ups are not disabled. Certificates are also available after completion by restarting the rules clinic process from Step Two. A certificate link will be located underneath the video.

